

# ASSEMBLY

## Haven Social Tables



View Digitally

# Important Safety Instructions

This product is for commercial use only.

Maximum intended load for each worksurface is 200 lbs (91 kg)

When using an electrical furnishing, basic precautions should always be followed, including the following: Read all instructions before using (this furnishing).

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## DANGER

To reduce the risk of electric shock:

1. Always unplug this furnishing from the electrical outlet before cleaning.

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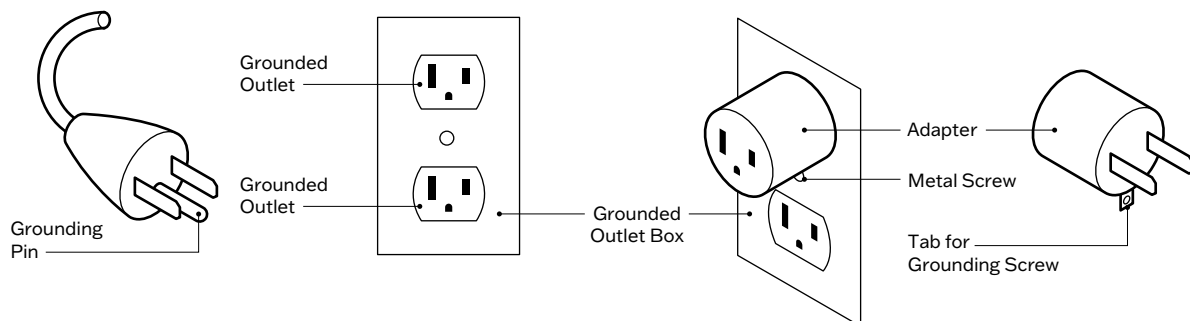
## WARNING

To reduce the risk of burns, fire, electric shock, or injury to persons:

1. Unplug from outlet before putting on or taking off parts.
2. Close supervision is necessary when this furnishing is used by, or near children, invalids, or disabled persons.
3. Use this furnishing only for its intended use as described in these instructions. Do not use attachments not recommended by the manufacturer.
4. Never operate this furnishing if it has a damaged cord or plug, if it is not working properly, if it has been dropped or damaged, or dropped into water. Return the furnishing to a service center for examination and repair.
5. Keep the cord away from heated surfaces.
6. Do not use outdoors.
7. Do not operate where aerosol (spray) products are being used or where oxygen is being administered.
8. To disconnect, turn all controls to the off position, then remove the plug from outlet.
9. Risk of Electric Shock – Connect this furnishing to a properly grounded outlet only. See Grounding Instructions (Fig. 1).

### Grounding Methods

(Fig. 1)



10. Mount furnishings at the correct height.
11. Risk of Fire or Electric Shock. It is possible for this office furnishing system to be connected to more than one source of supply. Disconnect all sources prior to any servicing. A single circuit shall not be powered by more than one source.

12. Electrical connection between rail segments shall be disconnected prior to removal of a mechanical connection.
13. The system may be supplied by a three phase power system with four individual circuits rated at 20 amps/120 volts maximum, or as permitted by local code.
14. No more than 12 duplex receptacles shall be supplied by one circuit. (12 segments Two Duplex, 6 segments Four
15. For commercial use only.

**NOTE** - Installation must be in accordance with the National Electrical Code and local codes. Electrically interconnected tables need to be mechanically connected.

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## General Rail Assembly Notes

It is recommended to perform as much of the rail assembly upside-down, keeping in mind how many installers are available to flip the run right-side up once assembled.



If 1 - 2 installers: flip the first rail segment upside down and complete steps 1 & 2. Then flip the rail right side up and continue with instructions, adding one segment at a time for step 3.



If 3+ installers: complete steps 1-4 with the rail flipped upside down. Once complete, flip right side up. The length of run will determine how many installers are needed to perform the flip.

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## If Using Optional Utility Power -


1. The electrical desk plug must be plugged into the utility power when present.
2. This product is for use on a nominal 120-volt circuit and has a grounding plug that looks like the plug illustrated in sketch A (see Figure 77.1). Make sure that the product is connected to an outlet having the same configuration as the plug. No adapter should be used with this product.

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## Save These Instructions

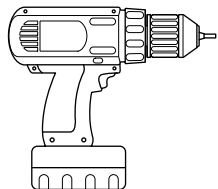
**OPERATING INSTRUCTIONS** – Please refer to the provided Installation Instructions and User Guide.

**POLARIZED PLUG INSTRUCTIONS** – To reduce the risk of electric shock, this furnishing has a polarized plug (one blade is wider than the other). This plug will fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician to install the proper outlet. Do not change the plug in any way.

**SERVICING OF DOUBLE-INSULATED PRODUCTS** – In a double-insulated product, two systems of insulation are provided instead of grounding. No grounding means is provided on a double-insulated product, nor is a means for grounding to be added to the product. Servicing a double-insulated product requires extreme care and knowledge of the system, and is to be done only by qualified service personnel. Replacement parts for a double-insulated product must be identical to the parts they replace. A double-insulated product is marked with the words “DOUBLE INSULATION”, “DOUBLE INSULATED”, or .

This product is for use on a nominal 120-V circuit. Make sure that the product is connected to an outlet having the same configuration as the plug. No adapter should be used with this product.

## Tools



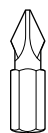
Electric Drill

Additional tools such as a 90 Degree Bit and an 18" Extension are helpful for some steps.

\*No torque or ball bits should be used



90 DGREE BIT



Phillips Drill/  
Driver Bit



3mm Hex Drill/  
Driver Bit



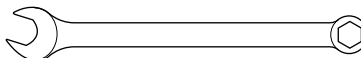
4mm Hex Drill/  
Driver Bit



T25 Torx Bit

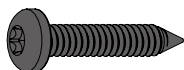


18" EXTENSION

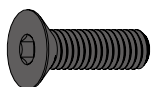


13mm WRENCH

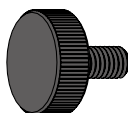
## Hardware



#10 X 1"  
Torx Head Screw  
(0002147)



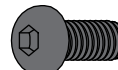
M6 - 1.0 X 20mm  
Flat Head Screw  
(0002150)



10-32 Plastic Head  
Thumb Screw  
(0000638)  
(For optional Cable Tray only)



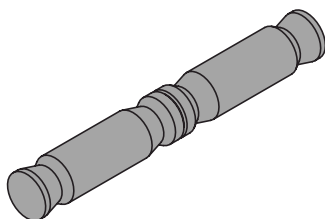
M6 - 1.0 X 6mm  
Cup Point Set Screw  
(0002246)  
(For optional Foot Bar only)



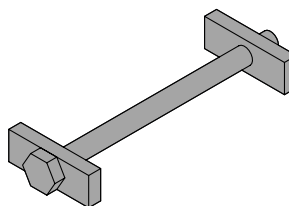
M6 - 1.0 X 12mm Screw  
(125285)  
(For 6 and 8-Leg Tables)



#10 x 1/3"  
Philips Screw  
(122815)



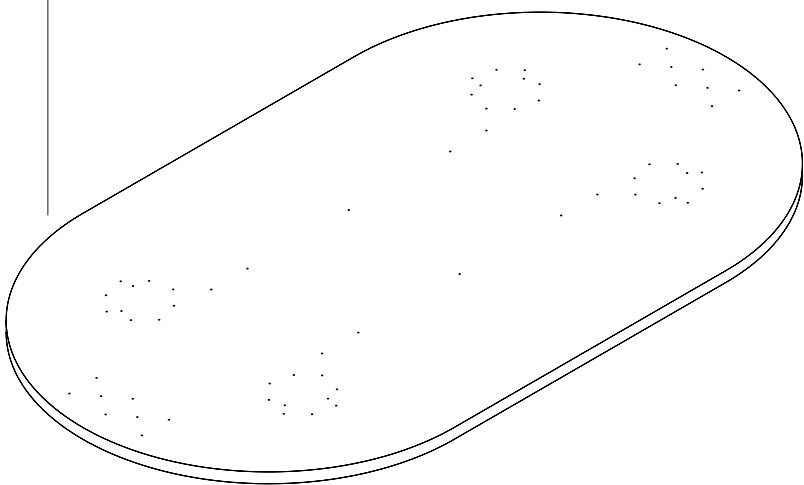
Foot Bar Connector  
(0002146)



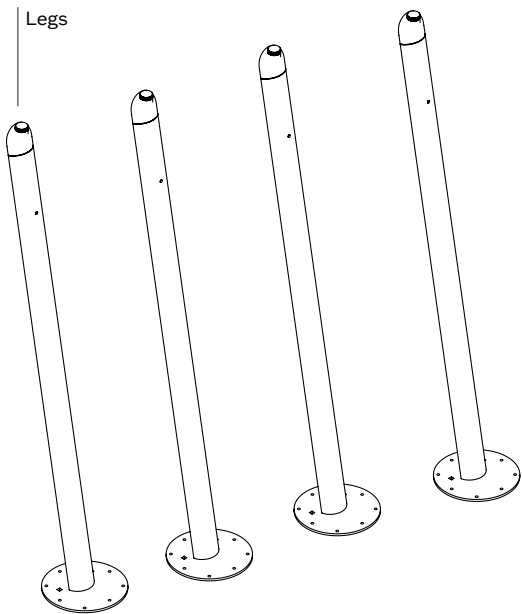
1/4 - 20 X 3.5" Bolt Tite-Joint Connector  
(490006)  
(For 6-Leg and 8-Leg tables only)

# Essential Components-Haven Social Tables-Four Leg

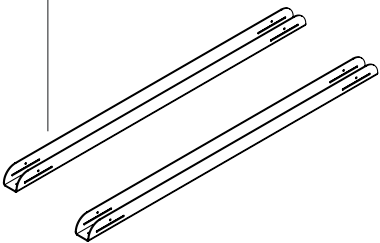
Surfaces (Four Leg Shown)



Legs



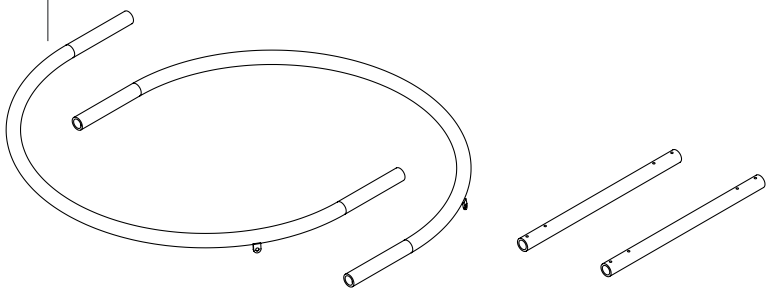
Support Rails  
(only included on certain size tables)



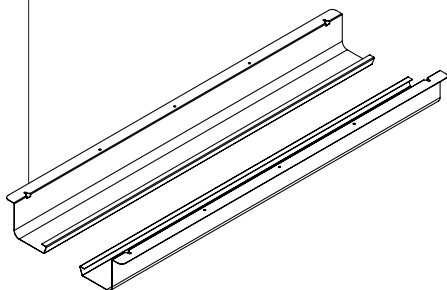
Coat Hooks  
(only included on 36"H and 42"H tables)



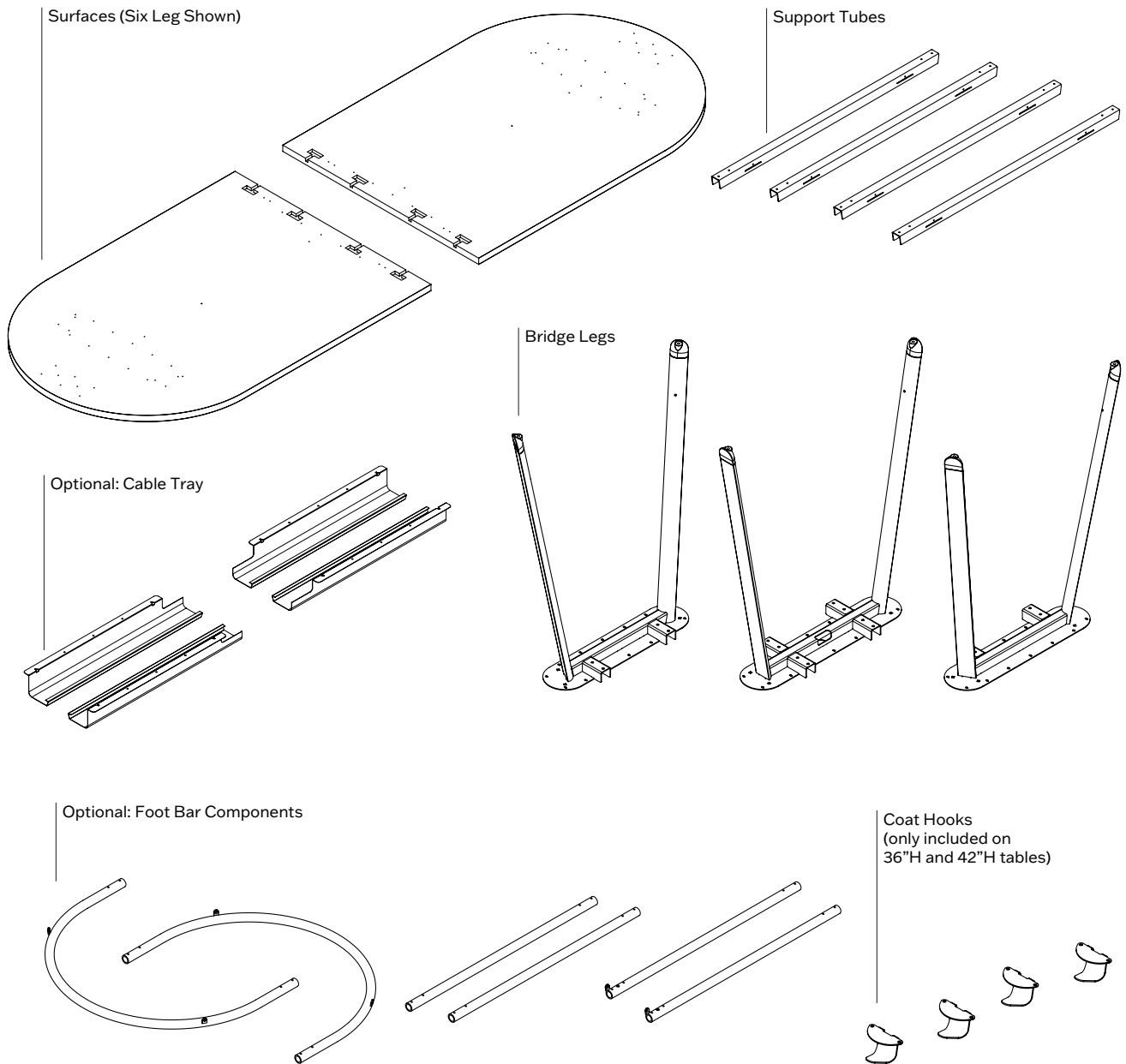
Optional: Foot Bar Components



Optional: Cable Tray



# Essential Components-Haven Social Tables-Six and Eight Leg

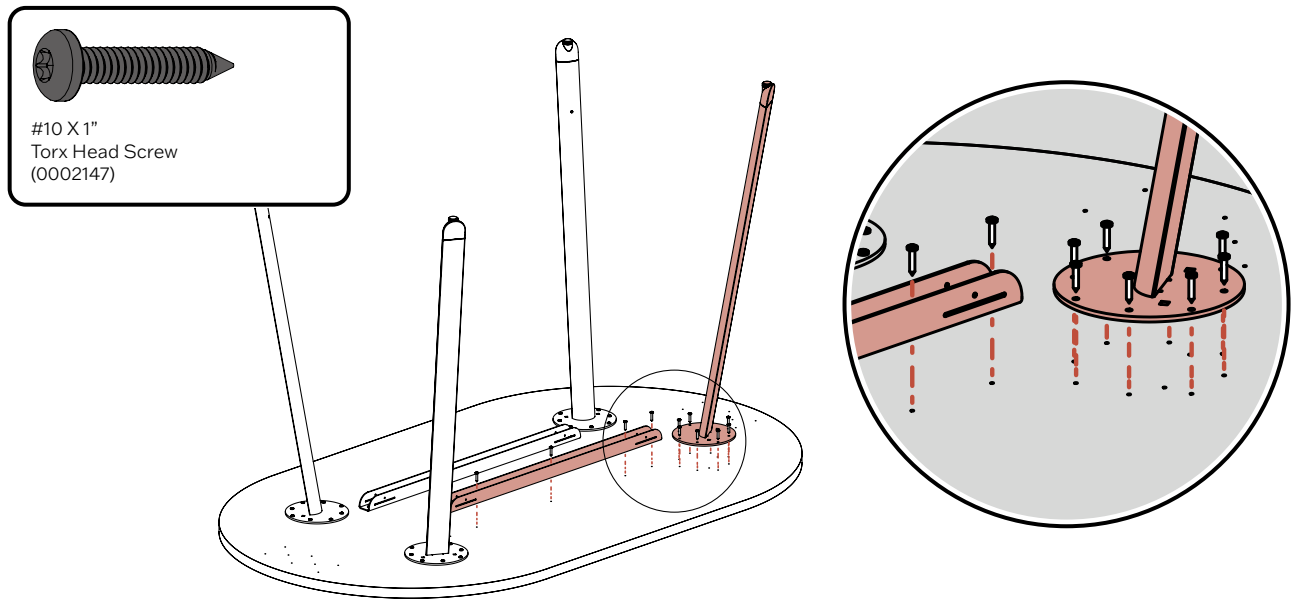


## General Assembly Notes

Haven Social Tables are offered in 4-Leg (one-surface), 6-Leg (two-surface), and 8-Leg (three-surface) sizes. The 4-Leg tables are assembled with different parts than the 6-Leg and 8-Leg tables, each with their own set of instructions. Please skip to page 8 for the 6-Leg and 8-Leg instructions.

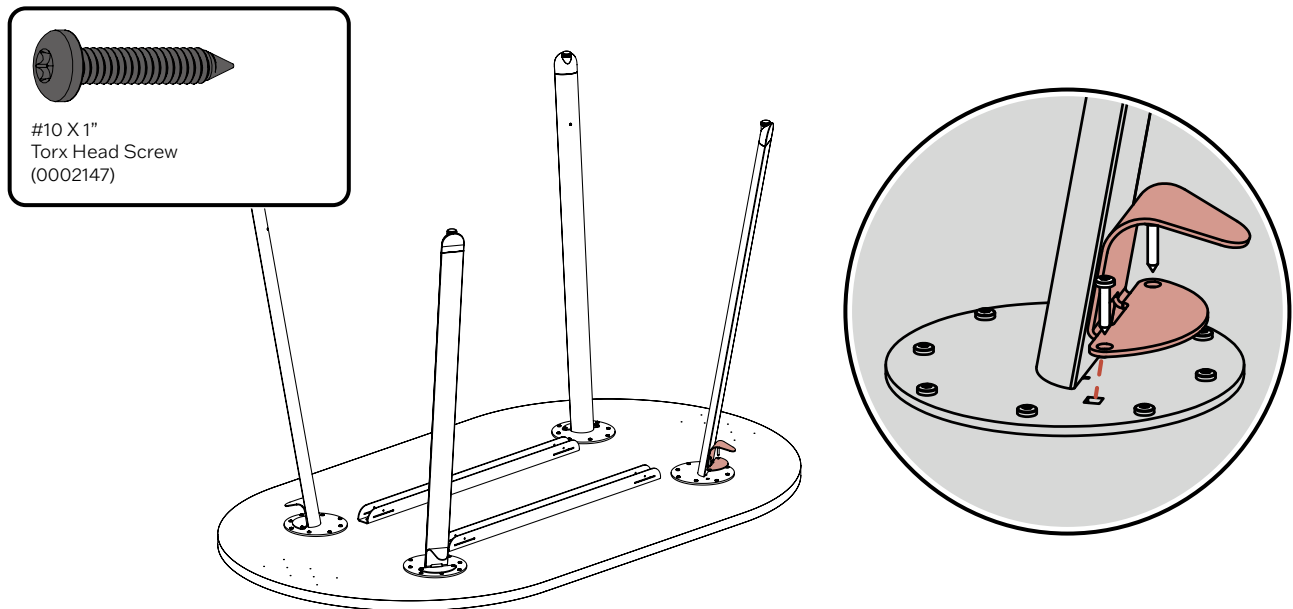
### 1. 4-Leg Tables: Attach Legs and Support Rails

Lay the worksurface upside down on a soft surface. Align each leg with the corresponding pilot holes in the surface and secure with (8) screws each. If support rails are included, align each support rail to the pilot holes in the surface and secure with (5) screws each. Note: Support rails may or may not be included depending on table size/shape.



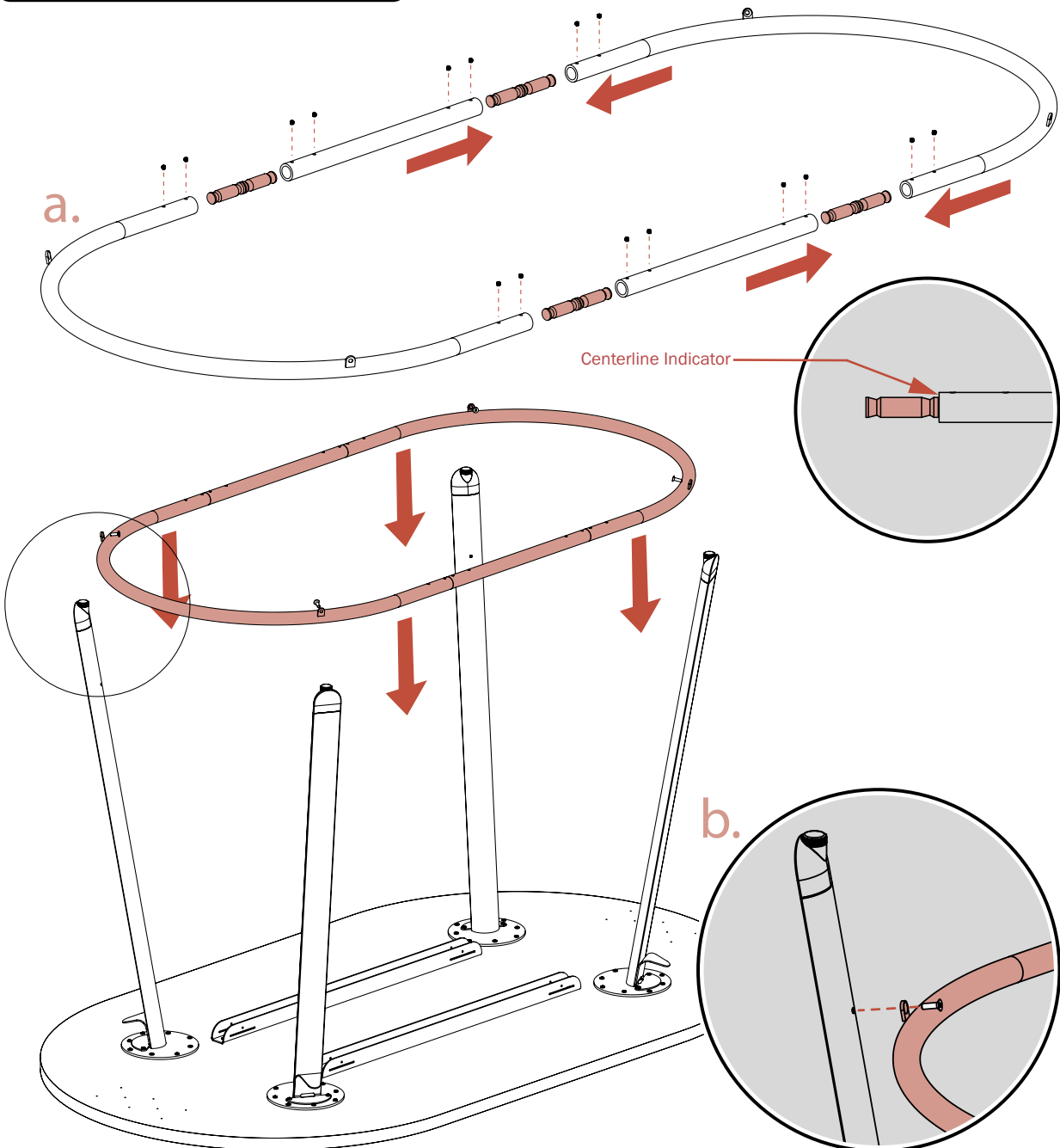
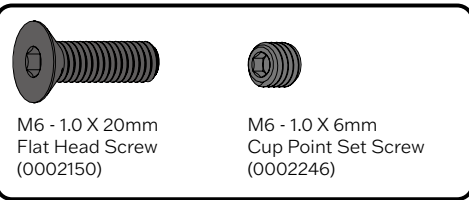
### 2. 4-Leg Tables: Attach Coat Hooks (only included on 36"H and 42"H tables)

Align the holes on the hook with the square holes in the leg plates and secure the hook with (2) screws. Repeat for the remaining legs.



### 3. 4-Leg Tables: Attach Optional Foot Bar

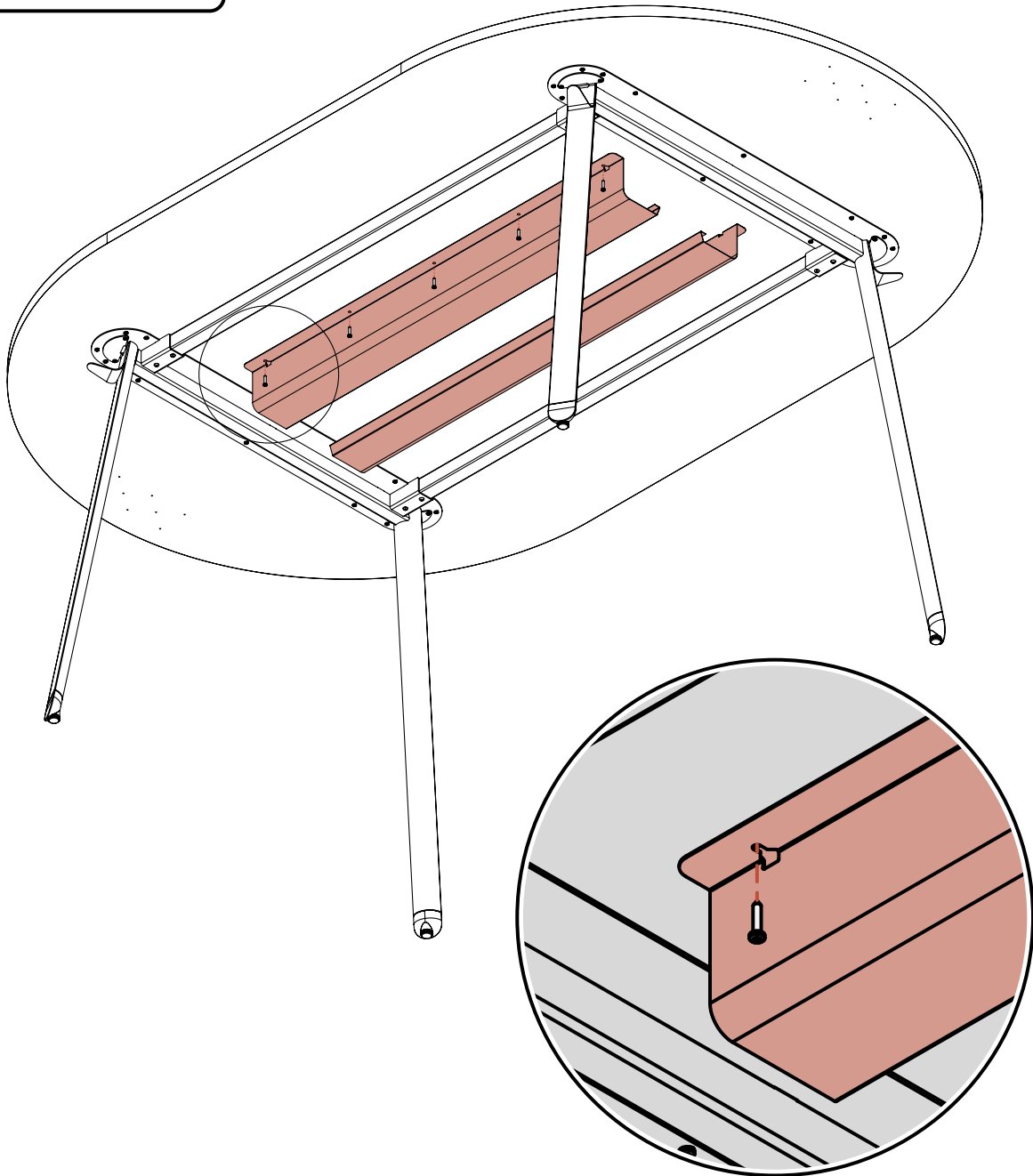
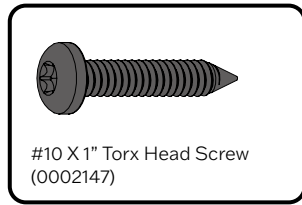
Lay out the Foot Bar tubes for pre-assembly ensuring that all the holes in the tube are facing up. Insert a connector (0002146) into each tube joint and align the centerline indicator with the edge of the tube. Drive (2) set screws (0002246) per tube end to secure the connector in place. Repeat for remaining connections (b). Carefully lower the assembled Foot Bar into place inside the legs of the table until the connector tabs line up with the holes in the legs. The tabs should be facing up at this point. Drive one screw (0002150) per leg to affix the Foot Bar (b.).





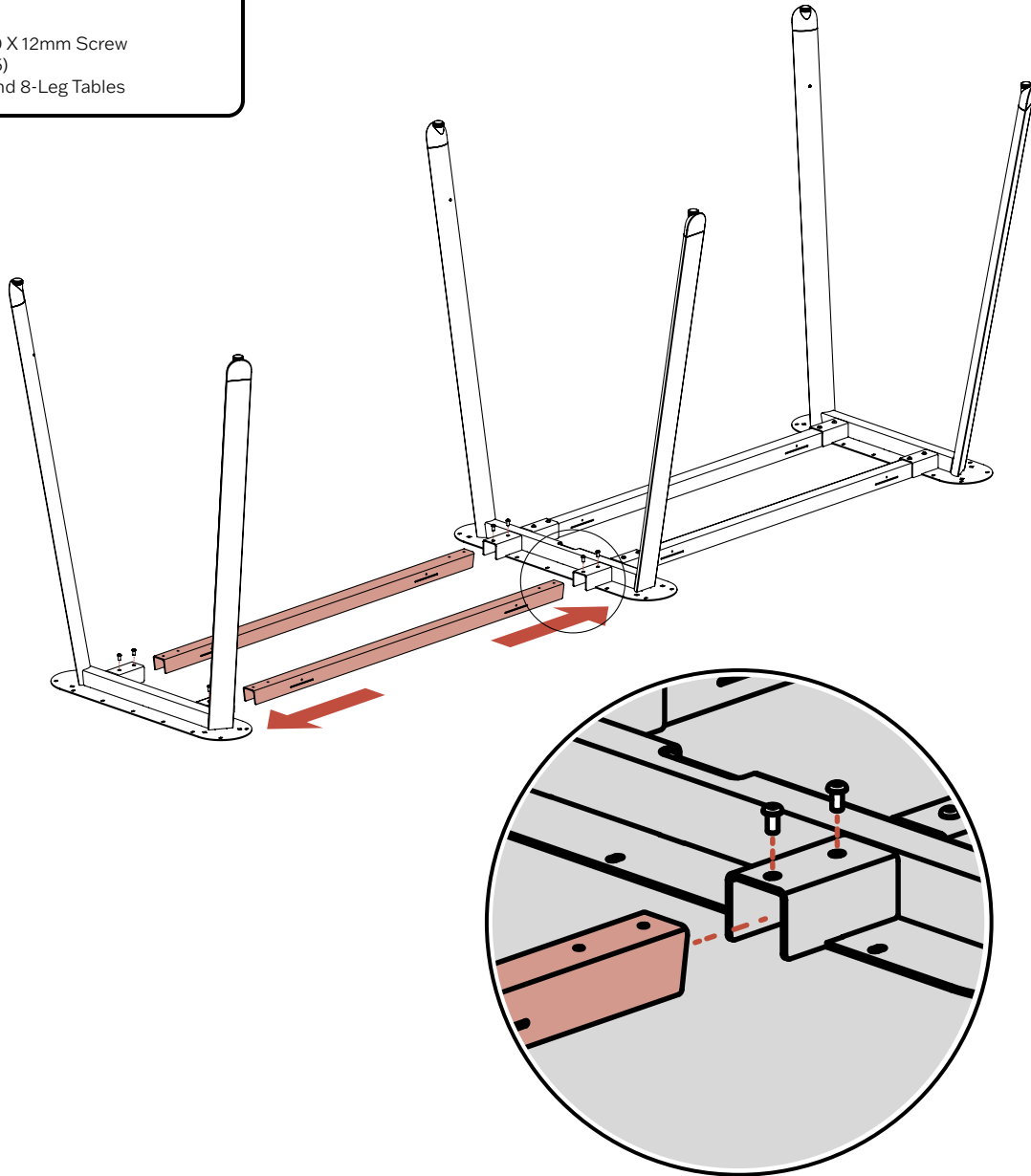
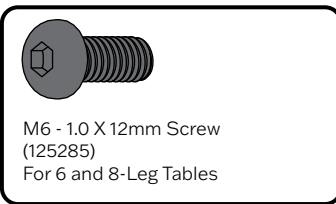
#### 4. 4-Leg Tables: Attach Optional Cable Tray

Attach the cable tray with (5) screws per J-channel to the pilot holes in the surface, as shown below



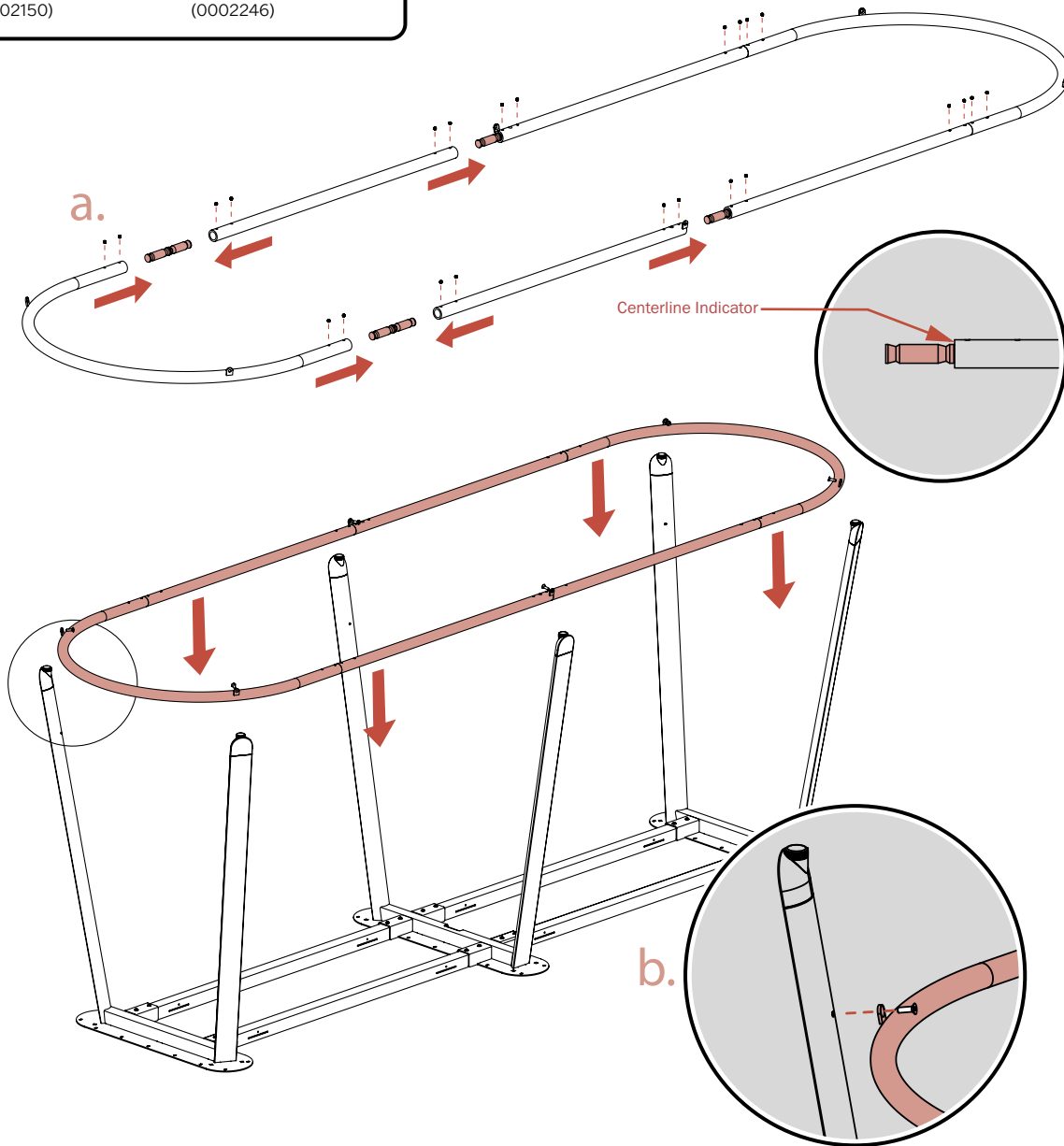
## 1. 6 and 8-Leg Tables: Assemble Table Frame

Lay the bridge legs and support tubes upside down on a soft surface. Align each leg bracket with a support tube and slide tube into bracket, aligning the pilot holes in the bracket with the holes in the support tube. Secure each support tube end with (2) screws each.



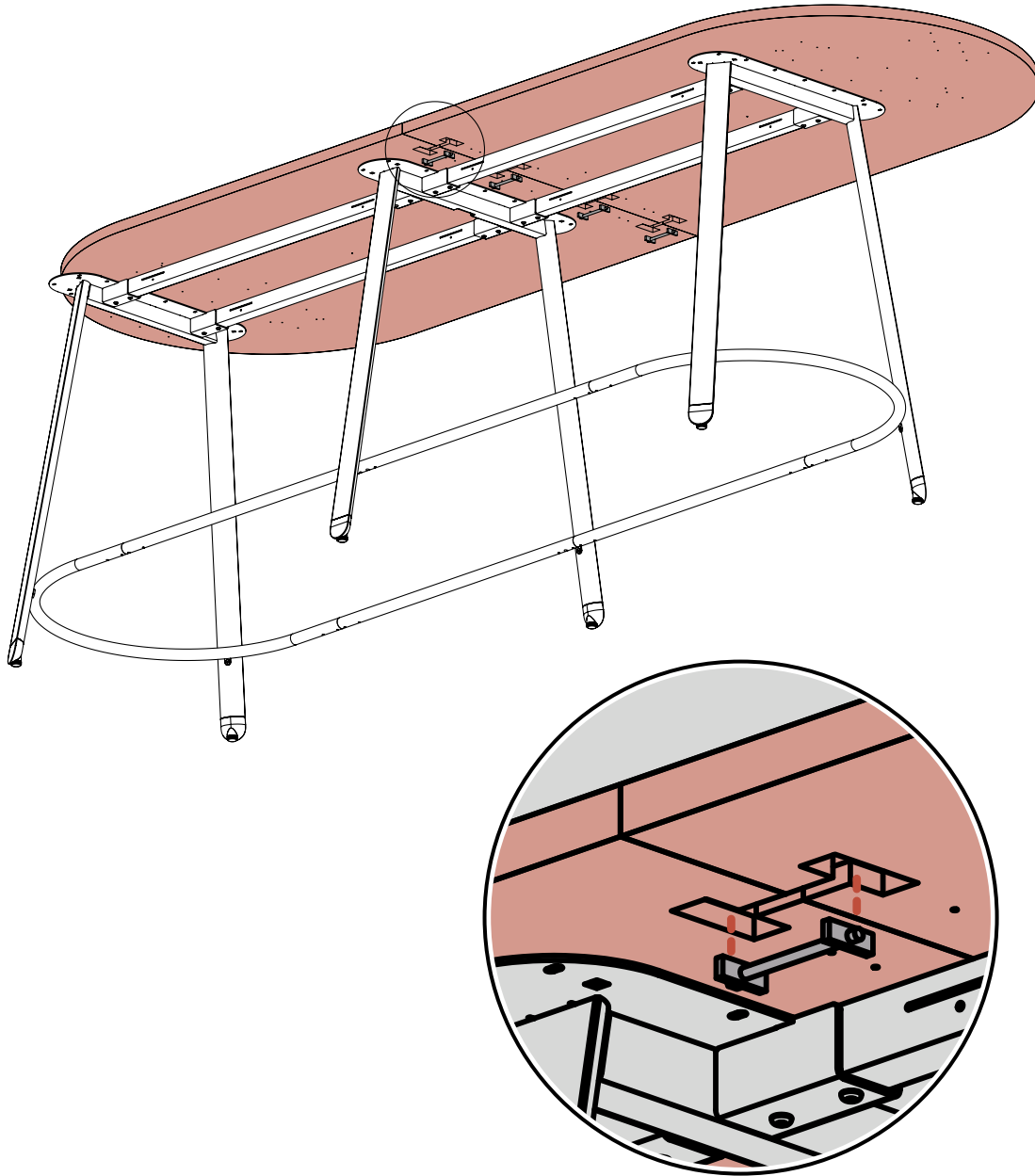
## 2. 6 and 8-Leg Tables: Attach Optional Foot Bar

Lay out the Foot Bar tubes for pre-assembly ensuring that all the holes in the tube are facing up. Insert a connector (0002146) into each tube joint and align the centerline indicator with the edge of the tube. Drive (2) set screws (0002246) per tube end to secure the connector in place. Repeat for remaining connections (b). Carefully lower the assembled Foot Bar into place inside the legs of the table until the connector tabs line up with the holes in the legs. The tabs should be facing up at this point. Drive one screw (0002150) per leg to affix the Foot Bar (b.).



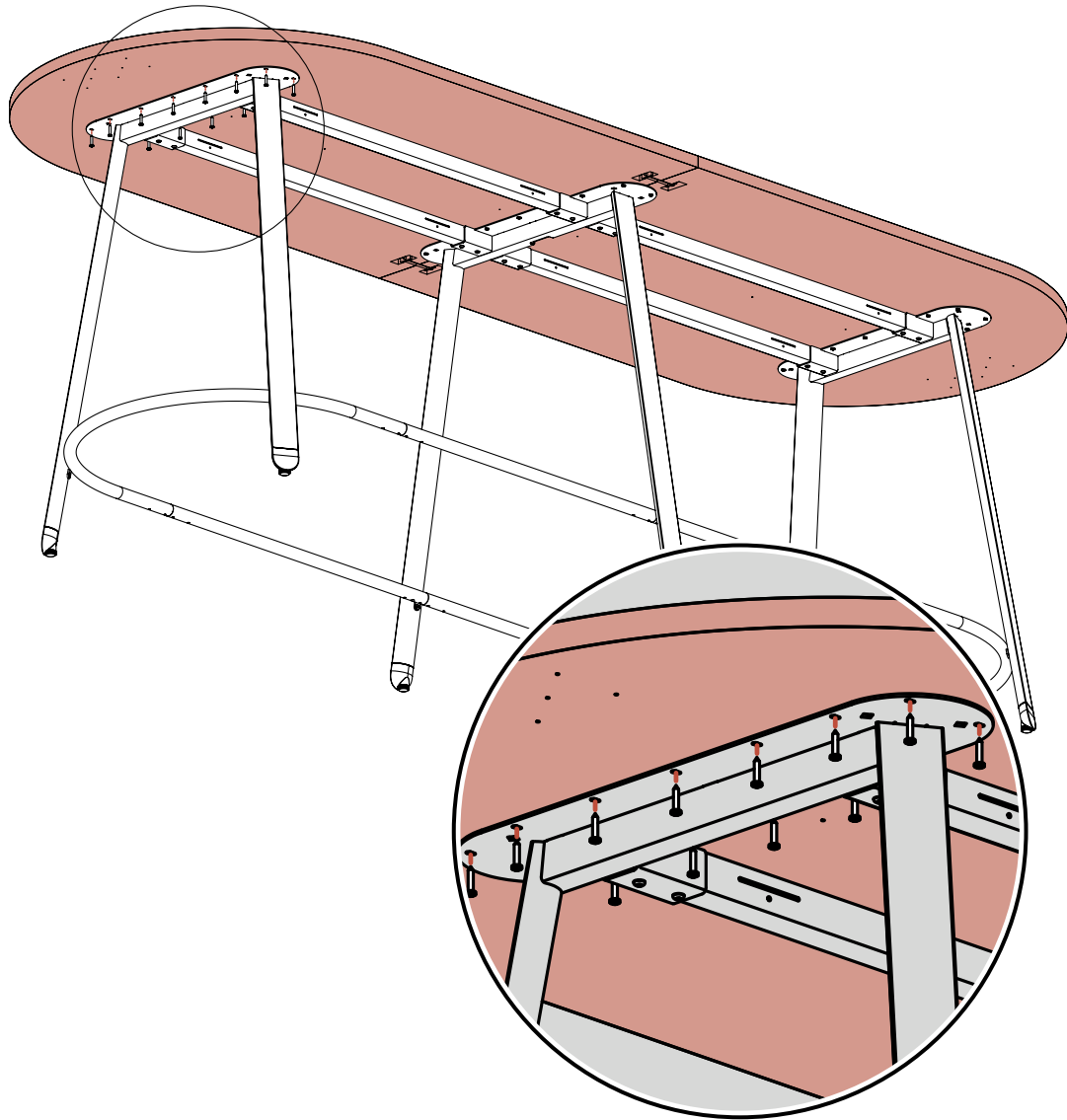
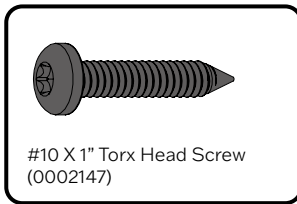
### 3. 6 and 8-Leg Tables: Attach Surfaces Together

Flip the base over so it's sitting upright. Place the surfaces offset on the base as shown to allow access to the tite joint locations. Push the surfaces together making sure to align them depth-wise. Place tite joints into the corresponding cutouts and tighten them to close the gap between the surfaces.



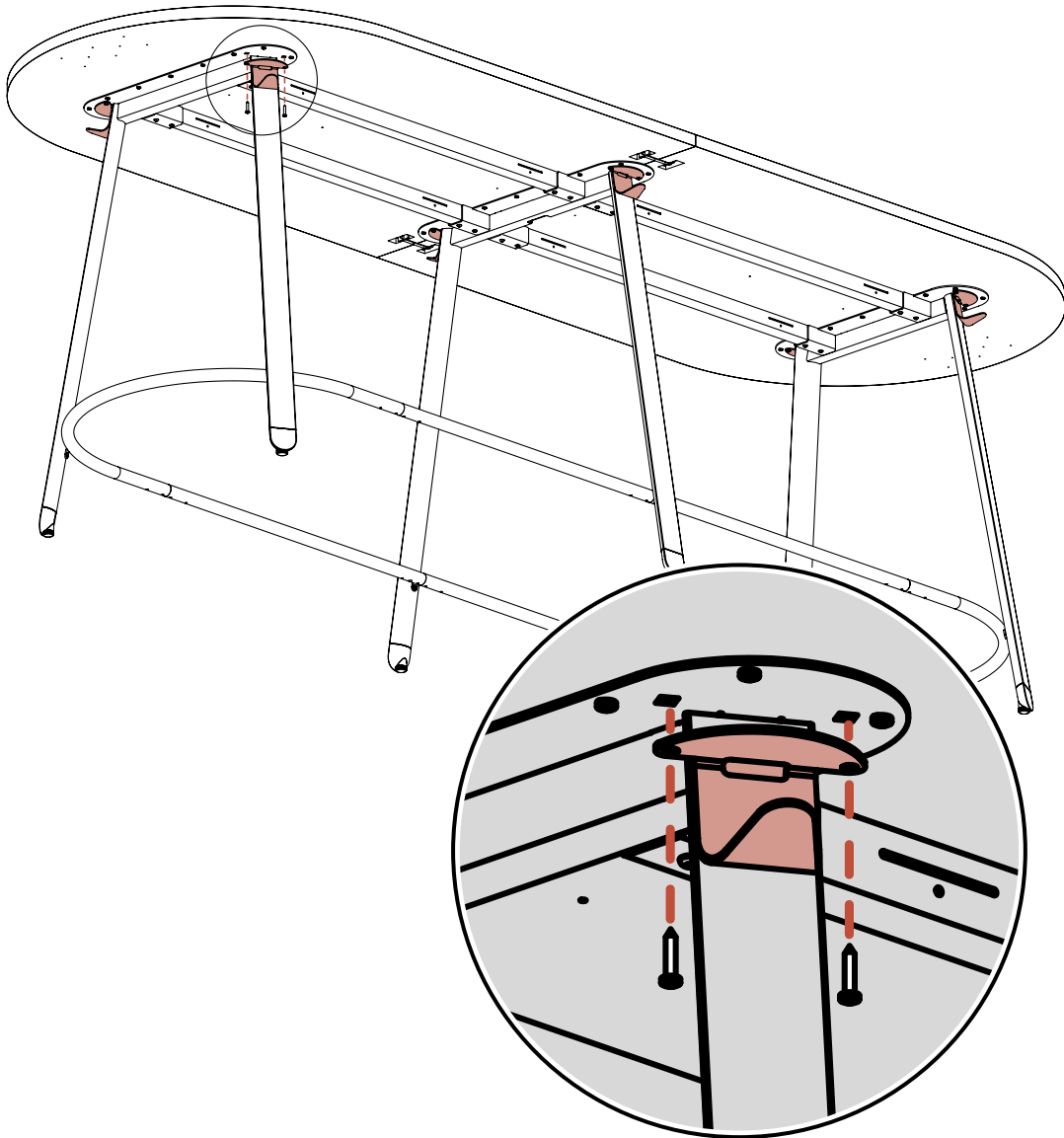
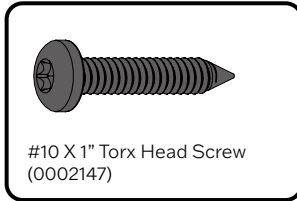
#### 4. 6 and 8-Leg Tables: Attach Surface To Base

Align the worksurface pilot holes with the slots in the bridge legs and drive the appropriate number of woods screws. **Tip:** get at least one hole aligned and loosely drive a screw in that hole before trying to align other holes.



**5. 6 and 8-Leg Tables: Attach Coat Hooks (only included on 36"H and 42"H tables)**

Align the holes on the hook with the square holes in the leg plates and secure the hook with (2) screws. Repeat for the remaining legs.



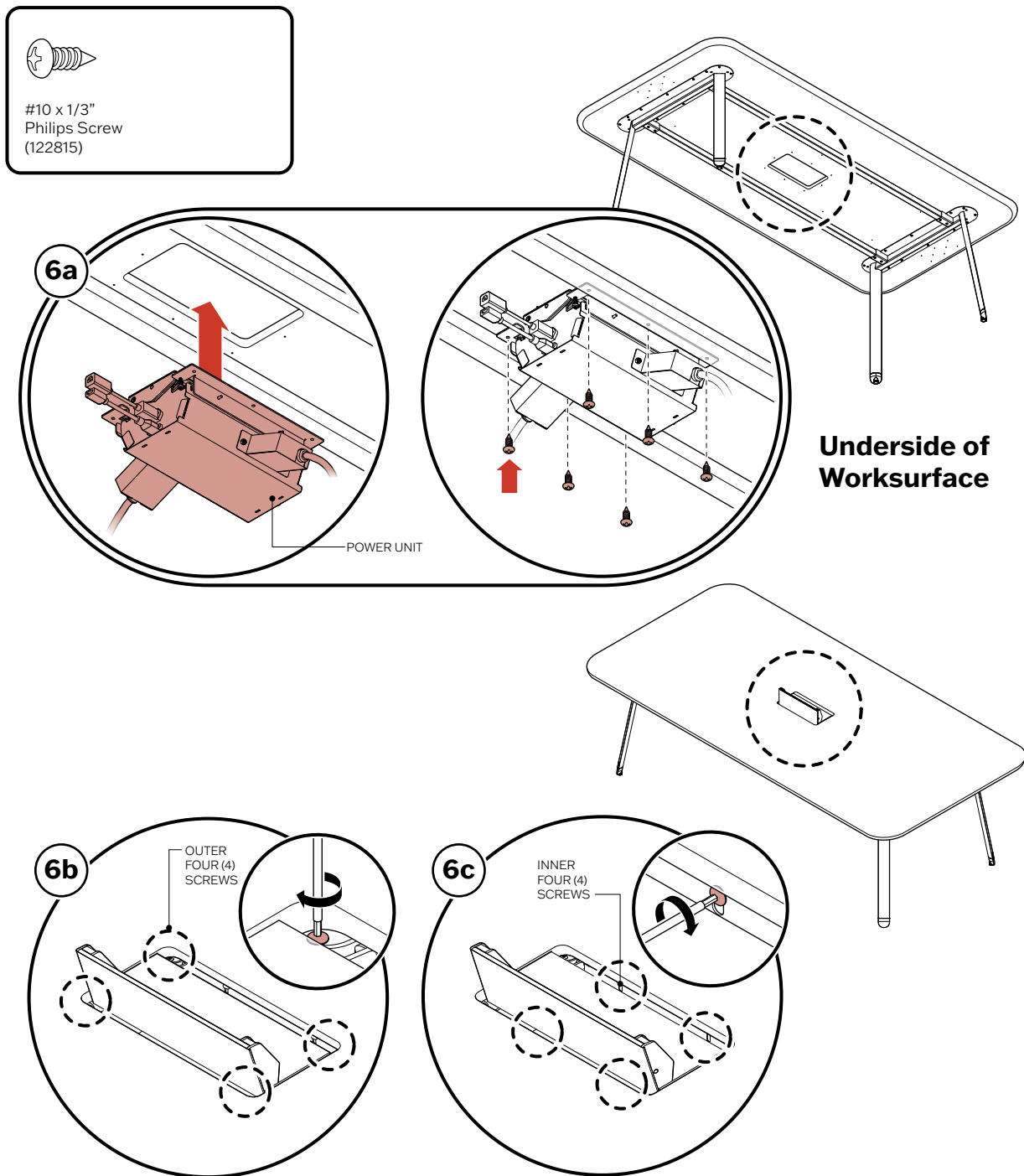
## 6. Attach the Power Unit to the Top (Optional)

If a cable tray has been installed, lower it by loosening the thumbscrews and sliding the tray left or right until it drops. If the surface is a wood grain laminate, oriente the power unit with the lids matching the direction of the grain on the surface. The (2) L-brackets should be loosely attached to the unit through slots in the side of the power pan.

Secure the power unit to the underside of the worksurface through the mounting holes in the L-brackets. If applicable, connect an HDMI or CAT6 data cable to the female/female adapters provided (6a).

With the (4) inner L-bracket screws loose, adjust the (4) screws in the outer corners of the cutout until the flip lid is flush with the worksurface (6b).

Tighten the (4) side screws once levelness is achieved (6c).



## 7. 6 and 8-Leg Tables: Attach Optional Cable Tray

Attach the cable tray with (5) screws per J-channel to the pilot holes in the surface, as shown below

